



## Submission Guidelines

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### ENTRY REQUIREMENTS

*All submissions must*

- be accompanied by a completed cover sheet (downloaded from [svsu.edu/cardinalsins/submissions](http://svsu.edu/cardinalsins/submissions)). Please title the document with your name.
- be submitted through email to [cardinalsins@svsu.edu](mailto:cardinalsins@svsu.edu). Title the email "Fall 2011" followed by your name. Submissions and cover sheets should be sent via attachments.
- have titles. The file name must be the same as the title of the work.
- not contain any contact information within the entries. This information should only be on the cover sheet.

*Text submissions should*

- be in 12-pt. Times New Roman font, single spaced, with one-inch margins.
- include the title at the top of each page.
- be attached to email in .rtf or .doc format. *Hard copies will not be accepted.*
  - Poetry should be no longer than 70 lines.
  - Flash fiction should be between 250 and 1,000 words.
  - Fiction and creative nonfiction should be no longer than 2,500 words.

*Artwork/Photography submissions should*

- be 300 dpi or greater and have high contrast and sharp definition.
- be attached in email in either .gif or .jpeg format. *Hard copies will not be accepted.*
- *N.B.: Photos that have been manipulated with a computer program should be submitted as artwork, not photography.*

### NUMBER OF ENTRIES

- Submit up to 5 poems, 3 flash fiction pieces, and 2 pieces of fiction or creative nonfiction.
- Submit up to 5 artwork and photography pieces.

### PRIZES AND JUDGING

- Prizes will be awarded in the following areas: poetry, fiction, flash fiction, creative nonfiction, black & white photography, color photography, black & white artwork, and color artwork.
- Staff reserves the right to not award a particular category if the staff decides that there isn't a submission worthy of the award.
- The winner in each category will receive **\$100 and recognition** within the publication.
- All submissions will be entered into the contest unless otherwise requested.
- Judging is done through blind, anonymous voting by the editorial staff.
- Members of the editorial staff are excluded from winning an award in any category.

Submission deadline: **September 26<sup>th</sup> at 11pm.**